INTRODUCTION

Supplemental Leadership Council Operating Guidelines were developed to amend certain provisions of the Leadership Council Operating Guidelines because the 2021 Leadership Council meeting will be conducted virtually, and the 2021 elections of the Leadership Council Executive Committee will be conducted via remote voting.

The Supplemental Leadership Council Operating Guidelines must be read in conjunction with the Leadership Council Operating Guidelines. All other sections of the Leadership Council Operating Guidelines that are not affected by the Supplemental Leadership Council Operating Guidelines will remain the same and will continue to apply.

If you have questions, please email to leader@ana.org.
These Supplemental Leadership Council Operating Guidelines amend the following Sections of the Leadership Council Operating Guidelines:

- Section V  Meetings
- Section VI  Leadership Council Executive Committee

**Section V Meetings**
- The 2021 meeting of the ANA Leadership Council will be conducted virtually.
- Given the virtual format, ANA will not pay for any expenses related to participation in the 2021 meeting of the ANA Leadership Council.

**Section VI Leadership Council Executive Committee**

*Responsibilities of the Vice Chair*
- Since the 2021 Leadership Council Executive Committee Elections will be conducted via remote voting, the Vice Chair of the Leadership Council Executive Committee will not need to appoint four members of the ANA Leadership Council to serve as tellers for the election.

*Responsibilities of the Members-at-Large*
- Since the 2021 Leadership Council Executive Committee Elections will be conducted via remote voting, the Members-at-Large of the Leadership Council Executive Committee will not need to appoint four members of the ANA Leadership Council to serve as tellers for the election in case of absence or in the event of a vacancy in the office of Vice Chair.

*Nominations*
- Write-in candidates and nominations from the floor will not be permitted.
Elections

• C/SNA Presidents and the IMD Chair are eligible to vote in the Leadership Council Executive Committee elections.
• If a designee attends *in lieu of* a C/SNA president or the IMD Chair, the designee, who must be an ANA member in good standing, will be eligible to vote in the Leadership Council Executive Committee elections.
• The 2021 Elections of the Leadership Council Executive Committee will be conducted via electronic voting.
• Electronic voting will be administered by the Governance and Planning Department and the ANA Office of General Counsel, using an appropriate internet-based voting application.
• Per the Leadership Council Operating Guidelines (Section VI, E):
  o Election of each officer and member-at-large by members of the ANA Leadership Council shall be by electronic or non-electronic ballot.
  o A majority vote of the voting members of the ANA Leadership Council present and voting shall elect the officers and members-at-large.
  o A tie shall be determined by lot.
• The Governance and Planning Department and the ANA Office of General Counsel will certify the election results.
• Voting hours will be communicated to members of the ANA Leadership Council prior to the 2021 Leadership Council meeting.
• All voting members of the ANA Leadership Council will receive an email with instructions from leader@ana.org. Voting will run from 8:00am to 3:00pm ET, Thursday, December 9, 2021.

Tabulation

• The count will proceed at the conclusion of the designated voting period.
• Questions pertaining to the voting process should be directed to leader@ana.org and will be resolved by the ANA Office of General Counsel.
• A printout of the tabulations is retained by ANA in a secure area for one (1) year following the election.
**Breaking a Tie**

- In the event of a tie, candidates will be notified.
- The Governance and Planning Department will use the established tie breaking procedure under the supervision of the ANA Office of General Counsel.

**Announcing the Results**

- Notification of the election results will be made after the election has been tallied by the Governance and Planning Department and verified by the ANA Office of General Counsel.
- Election results will be announced during the Leadership Council Business Meeting on Thursday, December 9, 2021. Candidates will be able to obtain the tally of the votes via phone only.
- ANA will not provide the tally of votes in writing under any circumstances.

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Approved by ANA Board of Directors: September 22, 2020
Approved by ANA Board of Directors: October 8, 2021