

**COMMISSION ON ACCREDITATION IN PRACTICE TRANSITION PROGRAMS
(COA-PTP)**

ENTITY TYPE	Commission
TOTAL NUMBER OF MEMBERS	No fewer than nine (9) members
APPOINTED	All members are appointed by the ANCC Board of Directors
COMPOSITION	Per the Bylaws (Article VI, Section 2) a. One commissioner must represent a practice transition program in a non-nursing setting b. One commissioner <i>may</i> be an individual of foreign residence or with international experience Other Commissioners are appointed based on the needs of the COA-PTP, at that time, as determined by the COA-PTP.
¹AUTHORITY ESTABLISHED BY	ANCC Board of Directors
ACCOUNTABLE TO	ANCC Board of Directors
REPORTS TO	ANCC Board of Directors
PURPOSE	Govern ANCC’s Practice Transition Accreditation Program [®] (PTAP) and Nursing Skills Competency Program (NSCP) activities
RESPONSIBILITIES	<ol style="list-style-type: none"> 1. Provide strategic direction for <ol style="list-style-type: none"> a. Nursing Skills Competency Program: program credential; skills-based competency courses b. Practice Transition Accreditation Program: program credential; RN Residency/RN or APRN Fellowship programs 2. Approve accreditation criteria based on standards established by ANCC and research; 3. Make final decisions regarding the awarding of Accreditation following evaluation of evidence collected by PTAP and NSCP appraisers; and 4. Oversee the appeals process for the program.
TERM OF OFFICE	<ol style="list-style-type: none"> 1. Commissioners serve a 4-year term of service or until a successor is appointed. 2. Emerging Leader² members of the COA-PTP serve a 2-year term of service.
TERM LIMIT	<ol style="list-style-type: none"> 1. Commissioners may not serve more than two consecutive 4-year terms of service or eight consecutive years. 2. The Emerging Leader may not serve more than one 2-year term in the Emerging Leader seat. 3. A member who has served more than one-half of a term shall be considered to have served a full term.
REQUIREMENTS	<ol style="list-style-type: none"> 1. Nursing seats require <ol style="list-style-type: none"> a. A minimum of a bachelor’s degree in nursing; advance degree preferred and b. Joint membership in ANA and an ANA constituent/state nurses association (C/SNA) or membership in the ANA Individual Member Division (IMD) during their tenure on the COA-PTP.

¹ Documentation/policy codifying the ANCC Units is the ANCC Bylaws, revised November 30, 2018.

² An Emerging Leader in the COA-PTP is a registered nurse who has graduated from an accredited PTAP program within the past two years. (ANCC Bylaws, Article VI, Section 5)

	<p><i>This requirement is waived for the non-nurse and international members.</i></p> <ol style="list-style-type: none"> 2. No person shall serve concurrently on two of the following: <ol style="list-style-type: none"> a. Commission on Accreditation in Nursing Continuing Professional Development b. Commission on Accreditation in Practice Transition Programs c. Commission on Board Certification d. Commission on Magnet® e. Commission on Pathway to Excellence® 3. No person shall serve concurrently as a commissioner and an appraiser for the same program.
TIME COMMITMENT	<ol style="list-style-type: none"> 1. Participate in a two-day orientation 2. Participate in one 3-day Commission meeting annually 3. Participate in 90-minute conference calls monthly 4. Members should expect to spend 30 minutes – 4 hours reviewing evidence collected by appraisers and validating adherence to accreditation criteria, <i>depending on the type of accreditation decision and overall compliance of applicant.</i> 5. Serve on a subcommittee or task force as assigned by the Commission Chair 6. Represent ANCC at meetings, if requested
QUALIFICATIONS	Knowledge of accreditation criteria, policies, procedures, and the review process
CONFLICT OF INTEREST/INTELLECTUAL PROPERTY FORMS	Individuals appointed to the COA-PTP will be required to sign conflict of interest and financial disclosure form and an ANCC Volunteer Agreement Form to protect ANCC intellectual property