# COMMISSION ON ACCREDITATION IN PRACTICE TRANSITION PROGRAMS

**(COA-PTP)**

<table>
<thead>
<tr>
<th>ENTITY TYPE</th>
<th>Commission</th>
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<tbody>
<tr>
<td>TOTAL NUMBER OF MEMBERS</td>
<td>No fewer than nine (9) members</td>
</tr>
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<td>APPOINTED</td>
<td>All members are appointed by the ANCC Board of Directors</td>
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<td>COMPOSITION</td>
<td>Per the Bylaws (Article VI, Section 2)</td>
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<td></td>
<td>a. One commissioner must represent a practice transition program in a non-nursing setting</td>
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<td></td>
<td>b. One commissioner may be an individual of foreign residence or with international experience</td>
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<td>Other Commissioners are appointed based on the needs of the COA-PTP, at that time, as determined by the COA-PTP.</td>
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**1AUTHORITY ESTABLISHED BY** ANCC Board of Directors

**ACCOUNTABLE TO** ANCC Board of Directors

**REPORTS TO** ANCC Board of Directors

**PURPOSE** Govern ANCC’s Practice Transition Accreditation Program® (PTAP) and Nursing Skills Competency Program (NSCP) activities

**RESPONSIBILITIES**

1. Provide strategic direction for
   a. Practice Transition Accreditation Program: program credential; RN Residency/RN or APRN Fellowship programs
   2. Approve accreditation criteria based on standards established by ANCC and research;
   3. Make final decisions regarding the awarding of Accreditation following evaluation of evidence collected by PTAP and NSCP appraisers; and
   4. Oversee the appeals process for the program.

**TERM OF OFFICE**

1. Commissioners serve a 4-year term of service or until a successor is appointed.
2. Emerging Leader\(^2\) members of the COA-PTP serve a 2-year term of service.

**TERM LIMIT**

1. Commissioners may not serve more than two consecutive 4-year terms of service or eight consecutive years.
2. The Emerging Leader may not serve more than one 2-year term in the Emerging Leader seat.
3. A member who has served more than one-half of a term shall be considered to have served a full term.

**REQUIREMENTS**

1. Nursing seats require
   a. A minimum of a bachelor’s degree in nursing; advance degree preferred and
   b. Joint membership in ANA and an ANA constituent/state nurses association (C/SNA) or membership in the ANA Individual Member Division (IMD) during their tenure on the COA-PTP.

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\(^1\) Documentation/policy codifying the ANCC Units is the ANCC Bylaws, revised November 30, 2018.

\(^2\) An Emerging Leader in the COA-PTP is a registered nurse who has graduated from an accredited PTAP program within the past two years. (ANCC Bylaws, Article VI, Section 5)
<table>
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<tr>
<th><strong>TIME COMMITMENT</strong></th>
<th><strong>QUALIFICATIONS</strong></th>
<th><strong>CONFLICT OF INTEREST/INTELLECTUAL PROPERTY FORMS</strong></th>
</tr>
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| 1. Participate in a two-day orientation  
2. Participate in one 3-day Commission meeting annually  
3. Participate at the ANCC Transition to Practice (TTP) Symposium  
4. Participate in 90-minute conference calls monthly  
5. Members should expect to spend 30 minutes – 4 hours reviewing evidence collected by appraisers and validating adherence to accreditation criteria, depending on the type of accreditation decision and overall compliance of applicant.  
6. Serve on a subcommittee or task force as assigned by the Commission Chair  
7. Represent ANCC at meetings, if requested | Knowledge of accreditation criteria, policies, procedures, and the review process | Individuals appointed to the COA-PTP will be required to sign a conflict of interest and financial disclosure form and an ANCC Volunteer Agreement Form to protect ANCC intellectual property |