

## COMMITTEE ON HONORARY AWARDS

<b>ENTITY TYPE</b>	Committee
<b>TOTAL NUMBER OF MEMBERS</b>	5
<b>APPOINTED</b>	<ol style="list-style-type: none"> <li>1. Three members of the ANA Board of Directors (appointed by the ANA President)</li> <li>2. Two ANA-C/SNA or IMD members recommended for appointment by the Committee on Appointments</li> </ol>
<b>AUTHORITY ESTABLISHED BY</b>	ANA Board of Directors
<b>ACCOUNTABLE TO</b>	ANA Board of Directors
<b>REPORTS TO</b>	ANA Board of Directors
<b>RESPONSIBILITIES</b>	<ol style="list-style-type: none"> <li>1. Ensures that the procedures conferring the award are in keeping with the guidelines set forth in the <i>National Awards Program Guide</i></li> <li>2. Makes recommendations regarding:             <ol style="list-style-type: none"> <li>a. policies and procedures governing ANA's National Awards</li> <li>b. recipients of all national awards sponsored by ANA</li> <li>c. new national awards sponsored by ANA</li> </ol> </li> <li>3. Evaluates the overall awards program</li> <li>4. Carries out the following functions:             <ol style="list-style-type: none"> <li>a. Reviews recommendations made by the Committee on Honorary Awards Subcommittee regarding recipients of the following awards and submit final recommendations regarding award recipients to the ANA Board of Directors for consideration:                 <ol style="list-style-type: none"> <li>i. ANA Hall of Fame Award</li> <li>ii. Advocacy Award</li> <li>iii. Champion of Nursing Award</li> <li>iv. Distinguished Direct Patient Card Award</li> <li>v. Diversity Award</li> <li>vi. Foundations of Nursing Practice</li> <li>vii. Leadership in Ethics Award</li> <li>viii. Public Health Service Award</li> </ol> </li> <li>b. Host awards ceremony and presents awards to recipients; see item #2 under Time Commitment for details</li> <li>c. Reviews criteria and procedures for conferring all national ANA awards to ensure adherence to the National Awards Program Guide</li> <li>d. Reviews and makes appropriate recommendations to the Board of Directors regarding requests from C/SNAs, the</li> </ol> </li> </ol>

	<p>IMD and organizational units to establish new national award categories and types of awards</p> <p>e. Modifies and refines procedures for handling new national level awards sponsored by ANA as they are created</p>
<b>CONFIDENTIALITY</b>	<p><b>NOTE: In 1994, the ANA Board of Directors adopted the following policy concerning confidentiality of national awards committees:</b></p> <p>Due to the sensitive nature of the selection process for national awards, members who serve on the Committee on Honorary Awards shall maintain confidentiality when reviewing, recommending, and acknowledging nominees or national award recipients. Confidentiality also shall be maintained throughout the process and recommendation of award recipients, pending final approval and official notification by the ANA Board of Directors. A breach of confidentiality by members of the Committee on Honorary Awards shall serve as cause for dismissal from the committee.</p>
<b>TERM OF SERVICE</b>	Two years or until successors are appointed
<b>TERM LIMIT</b>	<p>Two consecutive two-year terms of service for C/SNA-ANA and IMD members.</p> <p>Terms of service for the ANA Board of Directors members are concurrent with their term of service on the board.</p>
<b>TIME COMMITMENT</b>	<ol style="list-style-type: none"> <li>1. The Committee typically conducts business via conference call however, a one or two-day face-to-face meeting may be required.</li> <li>2. The time commitment will increase to approximately one 90-minute call every other month when the Committee engages in a programmatic review every five years.</li> <li>3. Committee members, who are also members of the ANA Board of Directors, attend the annual Membership Assembly to host the Awards Ceremony.</li> </ol>
<b>QUALIFICATIONS</b>	<ol style="list-style-type: none"> <li>1. Be familiar with the policies and procedures governing ANA's National Awards Program</li> <li>2. Have an interest in recognizing registered nurses and members of the public who support ANA's mission</li> <li>3. Ability to effectively:             <ol style="list-style-type: none"> <li>a. Execute the responsibilities by the established deadlines</li> <li>b. Evaluate a nominee's impact, stature, and appropriateness to be recommended as an award recipient without personal considerations or connections</li> <li>c. Evaluate a nomination to ensure that the nominee meets the criteria for the award in question</li> </ol> </li> </ol>