

**2022 Addendums for  
2023 Application Manual Advanced  
Practice Provider Fellowship  
Accreditation® (APPFA)  
Updated: December 20, 2022**

The following pages are the addendums issued by the ANCC Commission on Accreditation in Practice Transition Program (COA-PTP) in 2022:

<b>Addendum #</b>	<b>Date Issued</b>	<b>Change</b>	<b>Effective Date</b>	<b>Added to APPFA Manual</b>
1	November 2022	Additional Glossary Terms	November 29, 2022	Version 1
2	November 2022	Organizational Enculturation 8 removal	November 29, 2022	Version 1
3	November 2022	Program Type update	November 29, 2022	Version 1
4	December 2022	DD 1 SDa and DD 1-4 SDa	May 1, 2023	
5	December 2022	PG/OM SD 1a	May 1, 2023	

The current version of the 2023 Application Manual Advanced Practice Provider Fellowship Accreditation® (APPFA) can be found [here](#). Addendums 1-3 are integrated into the APPFA manual, Version 1.0, issued on December 5, 2022.

To: Accredited PTAP Programs, Applicant PTAP Programs, and Interested Programs

From: Sheryl Cosme DNP, RN, NPD-BC  
Director  
Practice Transitions Accreditation Program® (PTAP)  
Advanced Practice Provider Fellowship Accreditation™ (APPFA)

Re: Additional Glossary Terms

Date: November 29, 2022

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The Commission on Accreditation in Practice Transition Programs (COA-PTP) has voted on the below areas in the 2023 Advanced Practice Provider Fellowship Accreditation™ Application Manual.

Effective November 29, 2022 the following terms have been added to the glossary:

**advisory board** - A structured formal group of internal and external participants that meets regularly to provide advice to the program. At minimum this group must include a current or former learner from the program.

**academic partnership** - An individual or group from an academic setting(s) that regularly collaborate with the program leadership.

**foundations of safety science** - The body of knowledge that describes the human performance in complex systems, with foundational elements, including Jens Rasmussen's three types of human performance (skill-based, rule-based, knowledge-based) and James Reason's Generic Error Modeling System for human error and related human error prevention themes; James Reason's Swiss Cheese Model of Accident Causation; Geert Hofstede's Five Dimensions of Power Distance; and Karl Weick and Kathleen Sutcliffe's Five Principles of High Reliability Organizations.

**universal nontechnical skills** - Behaviors that, when practiced by the entire workforce, can prevent human errors that lead to poor safety, quality, efficiency, and patient experience. There are two types of Universal non-technical skills: **Universal Relationship Skills** and **Universal Reliability Skills**.

**Universal Relationship Skills** - Skills for collegiality, empathy, and moderating power distance and authority gradient that allow for better relationships and teamwork among caregivers and with patients/families.



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**Universal Reliability Skills** - Skills that reduce the incidence of human errors and mistakes and at least include (1) attention to detail, (2) clear communications, (3) questioning attitude, (4) peer checking and peer coaching, and (5) awareness and escalating when there is a safety concern.

If you have any questions, please reach out to Sheri at [sheryl.cosme@ana.org](mailto:sheryl.cosme@ana.org).



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From: Sheryl Cosme DNP, RN, NPD-BC  
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Re: Organizational Enculturation 8 Removal

Date: November 29, 2022

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The Commission on Accreditation in Practice Transition Programs (COA-PTP) has voted on the below areas in the 2023 Advanced Practice Provider Fellowship Accreditation™ Application Manual.

The standards labeled Organization Enculturation 8 (OE 8), describe and demonstrate how learners are introduced to the application of legal requirements, has been removed for the required standards.

Effective November 29, 2022.

If you have any questions, please reach out to Sheri at [sheryl.cosme@ana.org](mailto:sheryl.cosme@ana.org).



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From: Sheryl Cosme DNP, RN, NPD-BC  
Director  
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Re: Program Type Update

Date: November 29, 2022

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The Commission on Accreditation in Practice Transition Programs (COA-PTP) has voted on the below areas in the 2023 Advanced Practice Provider Fellowship Accreditation™ Application Manual.

The program type definition has been updated (page 9):

APP Fellowship: A program designed for licensed and certified PAs **and/or** APRNs (or international equivalent) to attain the knowledge, skills, and attitudes to meet standards of practice relevant to their specialty(ies). The duration of the program should be at least nine months and may include organizational orientation but must include practice-based learning experiences and supplemental activities to promote professional development.

Effective November 29, 2022.

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From: Sheryl Cosme DNP, RN, NPD-BC  
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Re: DD 1 SDa and DD 1-4 SDa

Date: December 20, 2022

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The Commission on Accreditation in Practice Transition Programs (COA-PTP) has voted on the below areas in the 2023 Advanced Practice Provider Fellowship Accreditation™ Application Manual.

The standard labeled **Development and Design Supporting Documentation a (DD 1 SDa)**, submit learner evaluation tools with competency statements that reflect applicable specialty-specific Standards of Practice, has been **removed** for the required standards.

**DD 1-4 SD a** has been **revised** to the following: Submit the blank competency evaluation tool used to assess learner competency for each participating service line/specialty(ies) that reflects applicable specialty-specific Standards of Practice.

Effective May 1, 2023.

If you have any questions, please reach out to Sheri at [sheryl.cosme@ana.org](mailto:sheryl.cosme@ana.org).



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From: Sheryl Cosme DNP, RN, NPD-BC  
Director  
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Re: PG/OM 1 SD a

Date: December 20, 2022

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The Commission on Accreditation in Practice Transition Programs (COA-PTP) has voted on the below areas in the 2023 Advanced Practice Provider Fellowship Accreditation™ Application Manual.

The COA-PTP has revised PG/OM 1 SD a. They have removed the required key stakeholder evaluation. All programs must now have 4 program goals.

New language:

PG/OM 1. Supporting Documentation (PG/OM 1 SD):

- a. Submit four program goals in SMART goal format with associated outcome measures and data for each of the following categories:
- b.

For each goal, include:

- A brief description of the outcome measure;
- A target benchmark;
- Aggregate outcome measure data representing 24 months of data prior to self-study submission or from initiation of program to self-study submission for new programs operating less than 24 months.

Required categories:

1. Learner Professional Development
2. Learner Competency
3. Self-Reported Measure (learner focused)
4. Financial

Effective May 1, 2023.

If you have any questions, please reach out to Sheri at [sheryl.cosme@ana.org](mailto:sheryl.cosme@ana.org).