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| **Application Registration** |
| Organization registers to apply in application platform (OARS 2.0)   * Click here [www.nursingworld.org](http://www.nursingworld.org) to gain access to OARS 2.0 |
| **After Registration Approval** |
| Organization receives “Welcome to Magnet” email with login information to begin application |
| **Submit Application** |
| **All sections must be completed**.   * Organization Name and Location * General Information * Chief Nursing Officer * Primary Magnet Program Director * Secondary Magnet Program Director (if applicable) * Supporting Documents   Upload placeholder documents [ADAM ADAMplus placeholder](https://www.magnetlearningcommunity.org/viewdocument/adamadamplus-supporting-document-p) for each supporting document required   * + - CNO Resume/CV     - IRB Attestation     - List of Externally Managed Databases     - Current Facility Organizational Chart     - Current Nursing Organizational Chart     - AVP/Nurse Director and Nurse Manager Eligibility and Reporting Table   + ***Application supporting documents will be uploaded at the time of designated application due date*** * Statement of Understanding * Review & Submit Application |
| **Application Invoice** |
| Application invoice that is autogenerated after submission of application will be cancelled by the Magnet Program Office unless otherwise indicated by organization.  ***Application invoice will be sent at the time of designated application due date*** |
| **ADAM Access Granted** |
| * OARS 2.0 Administrator grants access to ADAM * Magnet Program Specialist to send ADAM access information via email |
| **ADAM*plus* Access Granted** |
| * An invoice for ADAM*plus* will be sent to the organization * Upon payment, OARS 2.0 Administrator grants access to ADAM*plus* * Magnet Program Specialist will send ADAM*plus* access information via email |