



Author Criteria for Submitting a Manuscript *The Kansas Nurse*

A Refereed, Blind-Reviewed Journal.

Criteria for manuscripts:

1. The topic should be timely, presented in a logically organized and concise manner.
2. The topic should be relevant to nurses in Kansas, based on a broad readership appeal (clinicians, educators, administrators and private practice).
3. Writing must adhere to APA guidelines including reference format (5th edition).
4. Suggested length of the manuscript is no longer than six pages, double-spaced with a one-inch margin on all sides. Graphs, photographs, and bibliography are included in the limit of six pages.
5. Preferred font is 10-point type with no bolding or italicized words in the text.
6. Submit manuscript document electronically to KSNA@ksna.net in Microsoft Word 2003-2007 format.
7. A cover memo should include home address and telephone number, work telephone number and fax number of the first author. A brief author(s) bio should be included in the cover memo.

Your willingness to share your expertise is appreciated and you will receive two complimentary copies of the journal in which the article is published. The deadline for submitting manuscripts is the 15th day of the month and 90 days prior to a targeted month. Submission of a manuscript for *The Kansas Nurse* does not guarantee publication. Any questions regarding submission should be directed to the Kansas State Nurses Association, 1109 SW Topeka Blvd., Topeka, Kansas 66612-1602; telephone 785-233-8638 or email ksna@ksna.net.