

PROFESSIONAL POLICY COMMITTEE

ENTITY TYPE	Committee
TOTAL NUMBER OF MEMBERS	Seven (7) members; three (3) alternates (must be C/SNA or IMD members)
AUTHORITY ESTABLISHED BY	ANA Bylaws
ACCOUNTABLE TO	ANA Membership Assembly (MA)
REPORTS TO	Submits reports to the ANA Board of Directors
RESPONSIBILITIES	<ul style="list-style-type: none"> a. Receive, review and report on proposals submitted for the consideration of the Membership Assembly b. Provide for hearings or forums on proposals at meetings of the Membership Assembly c. Develop procedures for presentation of proposals to the Membership Assembly for adoption d. May recommend action on proposals to be considered by the Membership Assembly
CONFIDENTIALITY	<p>Due to the sensitive nature of the selection process for Dialogue Forums, appointed members of the Professional Policy Committee shall maintain confidentiality when reviewing and recommending policy proposals. Confidentiality also shall be maintained throughout the process and recommendation of Dialogue Forum topics. A breach of confidentiality by appointed members of the Professional Policy Committee shall serve as cause for dismissal from the Committee.</p>
TERM OF OFFICE	<ul style="list-style-type: none"> a. Members are appointed for two (2) years or until a successor is appointed b. Alternate members are appointed for one (1) year
TERM LIMIT	No more than two (2) consecutive terms
TIME COMMITMENT	<ul style="list-style-type: none"> a. The Committee holds conference calls throughout the year. During the proposal solicitation period before Membership Assembly (January through June), the committee will likely have at least three (3) or four (4) one to two-hour conference calls prior to the Membership Assembly to review the proposed Dialogue Forum topics, and collaborate with staff on the development of the Dialogue Forum (e.g., format presenters, etc.) b. Additional time will be necessary between conference calls to review proposals and prepare for the selection of Dialogue Forum topics. The amount of time is dependent on how many proposals are

	<p>received and that need to be reviewed.</p> <p>c. Members and Alternates are to be in attendance throughout the Membership Assembly and are expected to attend Committee meetings prior to the state of the Membership Assembly and during breaks, as needed. Members and Alternates are expected to attend any additional committee meetings scheduled and attend the onsite Dialogue Forums at the Membership Assembly.</p>
QUALIFICATIONS	<p>Having attended at least one (1) meeting of the Membership Assembly is helpful (not required) to provide a perspective on the process.</p>